

**INVITATION TO TENDER/EXPRESSION OF INTEREST FEDERAL MEDICAL CENTER (FMC)
AIRPORT ROAD, JABI, ABUJA**

(1.0) The Federal Medical Center, Jabi, Abuja in furtherance of its statutory responsibility/mandate intends to undertake the execution of some of its capital projects in the 2018 Capital Appropriation.

(2.0) DESCRIPTION OF WORKS: –

In compliance with the provisions of the Public Procurement Act, 2007, Federal Medical Center, Jabi, Abuja invites interested, competent and reputable Consultants/Contractors with relevant experience and good records of accomplishment to submit documents necessary for consideration for the execution of FMC, Jabi projects:

Goods:

LOT NO	DESCRIPTION	LOCATION
FMCJ/G/01	Procurement of Hospital Consumables	FMC Jabi Abuja
FMCJ/G/02	General Goods	FMC Jabi Abuja
FMCJ/G/03	Equipping Of The Creche Centre	FMC Jabi Abuja

WORKS:

LOT NO	DESCRIPTION	LOCATION
FMCJ/W/01	Supply And Installation Of Medical Equipment	FMC Jabi Abuja
FMCJ/W/02	Various Works	FMC Jabi Abuja
FMCJ/W/03	Construction Of Creche	FMC Jabi Abuja
FMCJ/W/04	Construction / Provision Of Hospitals And Health Centres	FMC Jabi Abuja
FMCJ/W/05	Construction Of Housing	FMC Jabi Abuja

CONSULTANCY SERVICES:

LOT NO	DESCRIPTION	LOCATION
FMCJ/C/01	General Consultancy Services	FMC Jabi, Abuja

(3.0) ELIGIBILITY REQUIREMENTS:-

Interested firms are required to submit the following documents:

- (a) Evidence of Incorporation/Registration of Company with the Corporate Affairs Commission (CAC) as a Limited Liability Company: including copies of forms CAC2 and CAC7 and evidence of filling of annual returns for 2017;
- (b) Evidence of Company Tax Clearance certificate for the last three (3) years (2015, 2016 & 2017) valid till 31 December 2018 corresponding with declared annual turnover;
- (c) Evidence of Current Pension Compliance Certificate valid till 31 December, 2018
- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018:
- (e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018.
- (f) Evidence Of Registration on the National Database of Federal Contractors, Consultant sand Service Providers by submission of Interim Registration Report (IRR) expiring January, 2019 or valid Certificate issued by BPP;
- (g) Company's Audited Account for the last three (3) years (2015, 2016, 2017);
- (h) Evidence of Financial Capability to execute the Projects/Programmes including Reference Letters from a reputable Commercial Bank Indicating willingness to provide Credit Facility for the Execution of the Projects/Programmes when needed. Letters of Introduction from Banks without Commitment is not accepted;
- (i) Comprehensive Company Profile indicating Organization Structure with the Curriculum Vitae for Key staff to be deployed for the project, including Copies of their Academic/Professional qualifications such as COREN/SURCON/QSRBN/ARCON;
- (j) Evidence of Firms Registration with Relevant Professional Bodies COREN/SURCON/QSRBN/ARCON etc. (where applicable);
- (k) Verifiable evidence of at least Three (3) similar Jobs of interest in the last Five (5) years with attached copies of letters of award and certificate of completion and/or Valuation certificates.
- (l) List of plants/equipment with proof of Ownership/Lease (where applicable).
- (m) For Joint Ventures/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner).
- (n) All documents for submission must be transmitted with a duly signed

covering/forwarding letter under the Company/Firms Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), the Contact Address, Telephone Numbers (preferably GSM No.), and e-mail address. The Letterhead Paper Must bear the names and nationalities of the Directors of the Company at the bottom of the page duly signed by the Authorized Officer of the Firm;

(o) A current Sworn Affidavit that:

(i) The Company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;

(ii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Jabi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(iii) NO Director of the Company (past or present) has ever been convicted of criminal offenses relating to fraud or financial impropriety in any court of law.

(4.0) COLLECTION OF STANDARD BIDDING DOCUMENT FOR WORKS AND GOODS:-

(a) All Standard Bidding Document are to be collected from the Higher Executive officer Procurement (HEOP). Procurement Unit of Federal Medical Center, Airport Road. Jabi, Abuja, on evidence of payment of a non-refundable Tender fee of Ten Thousand Naira (N10, 000.00) Only per Lot issued in favor of FMC, Jabi, Abuja Remita account in any commercial Bank.

(b) All bidders must fill the bid collection register after the collection of the bidding document.

(5.0) SUBMISSION OF THE INVITATION TO TENDER DOCUMENTS:-

(a) All respondent should submit a Two hard copies each of the Technical and Financial bids with soft copy of financial bids only in MS Excel format packaged separately in two sealed envelopes clearly labeled "Technical" and Financial" marked with the Company Name, Address and Lot Numbers of projects bid for works and Goods.

(b) All bidders must fill the bid submission register while submitting their Technical and Financial Tenders in the Tender's box in the Procurement Unit of Federal Medical Center, Airport Road, Jabi, Abuja

(c) All documents should be addressed to:

Medical Director,

Federal Medical Center.

Jabi, Abuja.

(6.0) CLOSING/OPENING DATE AND TIME;

(i) The closing date for the submission of documents for Expression of Interest is **Wednesday, 28 November, 2018 at 12 noon** prompt and the opening Will be immediately at the 1st Floor, Seminar Room, FMC, Jabi, Abuja

(ii) The closing date for the submission of documents for Invitation to tender is **Monday, 24 December, 2018 at 12noon** prompt and the opening will be **immediately at 12;00 noon same day**, at the 1st Floor, Seminar Room, FMC, Jabi, Abuja

(iii) In line with Section 19(b) (i) & (ii) of the PPA 2607, all bidders or their representatives, relevant Professional bodies and Non-Governmental Organizations (NGOs) are invited to witness the opening exercise accordingly.

(7.0) GENERAL INFORMATION

(a) Bids must be in English Language and Signed by an official authorized by the bidder,

(b) All short listed Consultants/pre-qualified Bidders will be contacted at a later date for Request for Proposal/Financial Bid Opening, while bids of un- successful bidders will be returned un-opened.

(c) All further enquiries should be directed to the Procurement Unit of Federal Medical center. Airport Road. Jabi, Abuja.

(d) Bidders should not bid for more than two (2) Lots in the entire process.

(e) This publication is for information only, and not to be construed as a commitment or obligation on the part of the management of FMC, Jabi, Abuja.

(f) The Hospital will not be responsible for any costs or expenses incurred by any interested party(ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry.

(g) FMC. Jabi, Abuja is not obliged to shortlist any bidder and reserves the right to annul the process at any time without incurring any liabilities in accordance with section 28 of PPA, 2007.

(h) All CAC, VAT, PENCUM, TAX, ITF, Certificates may be referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Services (FIRS), National Pension Commission and other relevant bodies for verification.

SIGNED:

MEDICAL DIRECTOR